

**Welcome to our office!** Thank you for choosing us as your chiropractic provider. Please complete the following information.

	PATIENT IN	FORMATION		
I am a/an:	☐ New patient ☐ Existin	ng patient/providin	g updated in	formation
Legal name:	SSN:		Prefer	red name:
Birth date: Age:	🗖 Male 🗖 Fe	male E-mail:		
Address:		City, Sta	ite, Zip:	
Home phone:	Cell phone:		Work ph	one:
Employer:		Occupation:		
Employer address:		City, Sta	ite, Zip:	
Are you: ☐ Married ☐ Separa	ted 🔲 Widowed	☐ Divorced	☐ Single	☐ Prefer not to indicate
Health complaints/reasons for consult	ing this office:			
Is this due to a: $\square$ Work-re	lated injury 🏻 🗖 Vehicle accid	ent/injury		
Whom may we thank for referring you	ı?			
Please indicate whom we could contac	ct in case of an emergency:			
Name:		Relationship	):	
Home phone:	Cell phone:		Work ph	one:
	FINANCIAL I	NFORMATION		
Legal name of person responsible for t				
SSN:	☐ Male ☐ Female	E-mail:		
Address:		City, Stat	e, Zip:	
Home phone:	Cell phone:		Work ph	one:
Employer:		Occupation:		
Employer address:		City, State	e, Zip:	
	INSURANCE I	NFORMATION		
Legal name of insured:		Rela	ationship to p	oatient:
Insured's birth date:				
Insurance company:		I	nsurance ph	one:
Insured's employer:		V	Vork phone:	
Employer address:		City, Sta	ite, Zip:	
Please indicate any secondary insuran	ce you have:		Please to	ell me more about this 🛮 Yes 🗖 N
	CERTIFICATION A	AND ASSIGNM	ENT	
To the best of my knowledge, the above inform individual that has appointed me as their legal recrtify I have insurance coverage with the above Daron Halle Chiropractic all insurance benefits pedepartments, companies, individuals, and/othe injury(ies), illness(es), past or future condition, to me for any and all service(s) rendered. Whether Dr. Halle may use my healthcare information and for services and determining insurance benefits	epresentative or guardian (hereafter e-named insurance company(ies), aut payable for services rendered. I also h r legal entities ("payers") which may e to pay directly to and exclusively in th or not reimbursed by any or all of th d may disclose such information to the	"I"), ever have a change thorize the use of my sig ereby direct any and all elect or be obligated to pe name of Halle Chiropese entities, I understante above-referenced page.	ein health, insur nature on all ins insurance carrie pay benefits to r ractic LLC, such s d that I am finar	ance, and or benefits. By signing this form, I surance submissions, and assign directly to ers, attorneys, agencies, governmental ne for any medical condition(s), accident(s), sums as may be owing for charges incurred bencially responsible for all charges.
Signature of patient, parent, or le			Date	
Printed name of patient, parent, o	or legal representative/guardian		Relations	hip to patient



### PATIENT HEALTH HISTORY

Patient name (please print):
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### PLEASE CHECK THE FOLLOWING CONDITIONS YOU HAVE OR HAVE HAD AND HOW OFTEN IT OCCURRED:

Occasional	FREQUENT	CONSTANT	Muscle & Joint	Occasional	FREQUENT	Constant	Eyes, Ears, Nose, & Throa
OCCASIONAL	TREQUERT	CONSTANT	Arthritis	OCCASIONAL	TREQUENT	CONSTANT	Asthma
		+	Bursitis	·			Colds
			Carpal tunnel				Crossed eyes
			Foot trouble				Deafness
			Hernia	· -			Dearness  Dental decay
			Low back pain	· -			Earache
				· -			Ear discharge
			Neck pain or stiffness Pain between shoulders				Ear discharge Ear noises
			Pain between shoulders  Pain or numbness in:				
							Enlarged glands Enlarged thyroid
			Shoulders				
			Arms				Eye pain
			Elbows				Failing vision
			Hands				Farsighted
			Hips	· -			Gum trouble
			Legs	· -			Hay fever
			Knees				Hoarseness
			Feet	· -			Nasal obstruction
			Tail bone				Nearsighted
			Poor posture				Nose bleeds
			Sciatica				Sinus infection
			Spinal curvature (scoliosis)				Sore throat
			Swollen joints				Tonsillitis
CCASIONAL	FREQUENT	Constant	GENERAL	Occasional	FREQUENT	CONSTANT	GASTROINTESTINAL
			Allergy				Belching or gas
			Chills				Colitis
			Convulsions				Colon trouble
			Dizziness				Constipation
			Fainting				Diarrhea
			Fatigue				Difficult digestion
			Fever				Distension of abdomen
			Headache				Excessive hunger
			Loss of sleep				Gall bladder trouble
			Nervousness/depression	•			Hemorrhoids
			Neuralgia (nerve pain)				Intestinal worms
			Numbness				Jaundice
			Sweats				Liver trouble
			Tremors	· · · · · · · · · · · · · · · · · · ·			Nausea
			Weight loss	· ·			Pain over stomach
CCASIONAL	FREQUENT	CONSTANT	Women				Poor appetite
			Congested breasts	· · · · · · · · · · · · · · · · · · ·			Vomiting
	1		Cramps or backache				Vomiting of blood
			Excessive menstrual flow	Occasional	FREQUENT	CONSTANT	CARDIOVASCULAR
			Hot flashes	OCCASIONAL	TREQUENT	CONSTANT	
		-					Hardening of arteries
		+	Irregular cycle				High blood pressure
			Menopausal symptoms				Low blood pressure
			Painful menstruation	· -			Pain over heart
			Vaginal discharge				Poor circulation
			Pregnant? ☐ Yes ☐ No				Rapid heart beat
							Slow heart beat
							Swelling of ankles



## PATIENT HEALTH HISTORY (continued)

				ALIII III	(11			
Occasional	FREQUENT	Constant	GENITOURINARY		Occasional	FREQUENT	Constant	RESPIRATORY
			Bed wetting					Chest pain
			Blood in urine					Chronic cough
			Frequent urination					Difficult breathing
			Inability to control kidne	<del></del> _				Spitting up blood
			Kidney infection or ston	nes				Spitting up phlegm
			Painful urination					Wheezing
			Prostate trouble		Occasional	FREQUENT	Constant	Skin
			Pus in urine					Boils
								Bruise easily
								Dryness
								Hives or allergy
								Itching
								Skin eruptions (rash)
								Varicose veins
PLEASE CHEC	K THE FOLLO	WING CONDI	TIONS YOU HAVE OR HA	VE HAD:				
☐ Alcoholism	n 🗆	l Chorea	☐ Epilepsy		1alaria	□ PI	eurisy	☐ Thyroid
☐ Anemia		Cold sores	☐ Fever blisters		1easles	☐ Pr	neumonia	☐ Tuberculosis
☐ Appendicit	is 🗆	Diabetes	☐ Gout		liscarriage(s)	□ Po	olio	☐ Typhoid fever
☐ Arterioscle	erosis 🗆	l Diphtheria	☐ Heart disease		Aultiple scleros	is 🗆 RI	neumatic feve	r 🔲 Ulcers
☐ Arthritis		Eczema	☐ HIV/AIDS		1umps	□ Sc	arlet fever	☐ Venereal disease
☐ Cancer		l Emphysema	☐ Influenza	□ P	arkinson's	☐ St	roke	☐ Whooping cough
☐ Other, plea	ase list:							
Have you ever What is your Other complete How long have What activities  Other Are these core Are these core Are your come Was the Briefly de Please list presented Please list sur Please list dru Age of mattre	r had previous major complaints?	ese complaint: your complain ribe: ng progressive fering with yo esult of an  hin: Past y accident: ses and treatn e you've felt go ons and years: ntly take:	care?	ezing	Have you had aching Bender Bender Bender, pent Other, pent Never laints:	I these or sim ding  Liftir nd goes blease describ please descr wrong?	nilar complaint	ts in the past? ☐ Yes ☐ No☐ Standing ☐ Walking
Had a fractur	d unconscious, crutch, or ot for a spine of ed bone?		☐ Yes ☐ No ☐ Cer? ☐ Yes ☐ No ☐ C☐ Yes ☐ No ☐ C☐	Describe: Describe: Describe:				



#### PATIENT HEALTH HISTORY (continued) Do you: ☐ Yes ☐ No Now take vitamins or minerals? Describe: Describe:\_\_\_\_\_ ☐ Yes ☐ No Think you may need vitamins or minerals? ☐ Yes ☐ No Have an allergy to any drug? Describe: **APPROXIMATE DATE OF LAST:** Less than 6 months Over 18 months 6-18 months Never List below all conditions for which you Spinal examination have been treated in the past 10 years: Physical examination Blood test Chest x-ray Spinal x-ray Dental x-ray Urine test HABITS: Moderate Heavy Light None Alcohol Coffee Tobacco Drugs Exercise Sleep Appetite FAMILY HEALTH INFORMATION - Many health problems are the result of hereditary spinal weakness; therefore, information about your family members will give the doctor a better understanding of your current health status. Relation: Past health problems: \_\_\_ Present health problems: Relation: \_\_\_\_\_ Past health problems: \_\_\_\_\_ Present health problems: Present health problems: Relation: Past health problems: Signature of patient, parent, or legal representative/guardian Date Printed name of patient, parent, or legal representative/guardian Relationship to patient

# Halle Chiropractic, LLC 1857 N. Kolb

1857 N. Kolb Tucson, AZ 85715 (520) 290-2229 (520) 290-2236 fax

Date:	_
To:	
I hereby authorize the release of mand request that they are transfer	y x-rays and/or copies of all records red to:
C/O Halle	
1857 N. Kolb Rd.	
Tucson, AZ 85715	
(520) 290-2229	
(520) 290-2236 fax	
Patient Name (please print)	
Patient Signature	
DOB:	_
SS#	

### **HIPAA Compliant Patient Authorization**

This authorization is requested in order to meet federal and state privacy guidelines. By signing you are giving the doctors and staff permission to use your personal information and health information for the areas outlined below. This information is being requested so that we can better meet your health care needs. However, should you decline to authorize any of the items listed, it will not affect the treatment that we provide to you. You may also put certain limitations on the use of your information. This must be done in writing. You are not required to sign this form, but rather are only requested to do so.

You have the right to inspect your records at any time. You also have the right to change the authorizations previously given at any time. All requests must be in writing. Please allow a reasonable time for our clinic to carry out your request.

Please refer to our "Privacy Manual" in our waiting room for details on the extensive measures we have taken to protect your personal information. If you feel that we are not meeting those policies of have any suggestions on how we need to amend those policies, please share your feelings with one of our staff members.

Your personal information will never be given to any group or individual for purposes of advertising or referrals outside of this clinic. It will only be used by our staff and only regarding your health care.

Please initi	al next to each are	ea and sign below:			
Accept	Decline		e at home and leave a message on e or with someone at my home.		
Accept	Decline	It is okay to call my not there.	work and leave a message if I am		
Accept	Decline	_	ewsletters and special my home. (only correspondences ractic).		
Accept Decline			It is okay to use my name to patients that I refer and to mail a thank you card for referrals using my name.		
		Halle at Halle Chiropraced above and in their Pri	ctic to use my personal and vacy Manual.		
Print Name		Signature	Date		
Witness Signat	ture				



### POLICIES AND PROCEDURES FOR OUR PATIENTS

Patient name (please pr	int):
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Welcome to our office! We hope these policies and procedures help prevent any misunderstandings. Please let us know if you have any questions.

#### Clinic hours

Our office is open Monday through Friday for your convenience. Appointments are available at many times of the day including early mornings, during lunch, and early evenings. To better serve you, and to ensure you stay on track with your treatment plan, please schedule your future appointment(s) before leaving the office.

#### **Appointments**

A certain number of adjustments in a given time period is necessary to get the best results from your care. While we can't predict the exact number of adjustments you will need, we do know that consistency with your treatment plan creates the best results. Therefore, it is absolutely necessary that you keep your appointments so you stay on target for wellness. If you need to change an appointment, a 24-hour advance notice must be provided to the office. Please note that any massage appointment missed without a 24-hour notice will be subject to a \$50 charge.

All missed appointments must be made up within the same week so that you stay on track with your treatment plan. Deviating from your treatment plan will interfere with healing and progress, so please do your best to maintain your appointments. If you haven't notified us to reschedule a missed appointment, we will contact you because keeping you on track matters to us.

We will regretfully dismiss you from care if appointments are repeatedly missed. As stated earlier, missing your appointments will not only interfere with the corrective process of your care, but will interfere with Dr. Halle's ability to provide care to other patients.

#### Visit procedure

Each time you arrive for your visit, you are required to fill out a sign-in sheet. Any of our staff members are available to assist you with this sheet if necessary. The sign-in sheet allows you to illustrate or explain how and what you are feeling in your own words and also allows Dr. Halle to focus on the problem area(s). Please note that when indicating your pain level on a scale from 1 to 10, it is important that you indicate the worst pain level you've experienced since the time you first started noticing symptoms. These sign-in sheets are critical because they allow Dr. Halle to evaluate your progress or notice if problems keep recurring. After completing the sheet, please have a seat in the reception area until you are directed to the treatment waiting area or a treatment room. Dr. Halle will examine your problem area(s). Chiropractic treatment will take only a few minutes and may be followed by other necessary therapies as determined by Dr. Halle.

### Symptoms

Regardless of the reason you came to our office, it is important to understand the difference between symptoms and their cause. As your spine is corrected, having good days and bad days is normal. You will be happiest and get the best results if you understand that this is a process designed to get you functioning at your peak level and get you on the road to wellness. *This takes time* and can be a lifelong process. Stay focused on this outcome so you are pleased with your results and enjoy the journey. Please notify Dr. Halle immediately of any abnormal symptom(s) you experience.

### Communication

Please know that it is Dr. Halle's personal and professional goal to get you to *experience optimal health*. If this is also your goal, it is pivotal that you communicate about any change in your health, your progress, provide feedback about treatments and therapies that you are and/or aren't responding to, and inform Dr. Halle about external circumstances or situations that could be hindering your progress. Additionally, Dr. Halle wants to hear from you about how his office is performing or any other concerns that you might have.

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### POLICIES AND PROCEDURES FOR OUR PATIENTS (continued)

#### Nutritional and health aids

Our office offers a wide array of nutritional aids such as vitamins, supplements, medical food, and essential oils. Health aids such as mattresses, custom orthotics, pillows, ice packs, TENS units, etc. are also offered. Dr. Halle has contracted with top chiropractic suppliers and vendors to make the best yet most reasonably priced products available to you. While we may not have something onhand, we can special order any item that is necessary for your care. Please consult with Dr. Halle prior to any requests or purchases to ensure you are getting the proper aids so there is no interference with your healing and progress. Please note these products are subject to applicable sales taxes and are non-refundable.

### Financial responsibility and arrangements

We are committed to providing you the best chiropractic care possible and hope to help you achieve the level of health that you desire. In order to do that, we need your assistance by understanding the following:

- Payment for services provided is expected at the time they are rendered, unless other arrangements are authorized by our office. We accept all major credit cards, personal checks, money orders, cashier's checks, and cash. Credit and debit transactions are subject to a \$1.00 surcharge; however, flex or health reimbursement credit cards are excluded from this surcharge.
- If you have health insurance, a personal injury claim, or workers compensation claim, we will submit your claim(s) to the appropriate party as a courtesy for you. We will gladly attempt to answer your questions relating to this claim; however, you must realize that:
  - You are responsible to inform our office about a change in insurance, benefits, at-fault party information, etc.
  - Not all services are a covered benefit or will be paid by a claim. In some instances we have found that insurance companies will
    deny or reduce benefits or claims despite our best efforts to demonstrate the necessity for the care provided.
  - Your health insurance coverage is based on a contract between you and that company—we are <u>not</u> a party to that contract. Therefore, all charges, whether or not paid by insurance, at-fault party, etc., are ultimately your financial responsibility.
  - o If in the event full payment for services provided isn't made through settlement of a claim, you are responsible for making a full payment on any outstanding balance on your account. We must emphasize that as a health care provider, our relationship is with you, not with the claim payer.
- Personal checks returned for insufficient funds will be subject to the charges imposed on our office by the financial institution.
- Any outstanding balance over 60 days is charged interest at one-and-one-half percent (1.5%) per month.
- Any outstanding balance over 90 days is subject to collection by an outside agency. You will be responsible for paying your
  outstanding balance, the accrued monthly interest, all collection fees, and any other fees incurred as a result of the collection
  effort.
- Payment arrangements are available but they need to be established at the time of or before care is initiated.

Printed name of patient, parent, or legal representative/guardian

<ul> <li>If your insurance doesn't offer chiropractic benefits, please speak with our chiropractic care.</li> </ul>	r office. Every attempt will be made to provide affordable
I have read, or have had read to me, the above policies and procedures. I have my questions answered satisfactorily. I understand that these policies and procedures may arise that aren't discussed here. By signing below, I state that I ag procedures.	cedures are not intended to be all-inclusive and other
Signature of patient, parent, or legal representative/guardian	Date

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Relationship to patient



HC-003N

## **Dr. Aaron T. Halle •** Chiropractic Physician 1857 N. Kolb Road • Tucson, AZ 85715 • PH: 520-290-2229 • FX: 520-290-2236

INFORMED CONSENT	
Patient name (please print):	
I hereby request and provide consent for Halle Chiropractic LLC (Dr. Halle) to perform chiropractic procedures, including various modes of physiotherapy and diagnostic below, for whom I am the parent or am legally responsible.	
I understand that chiropractic manipulation is a specific adjustment for subluxatio move and function properly. Abnormal movement patterns and improper function nerve activity unless corrected. In order to correct this, I understand that Dr. Halle instruments to move joints within the affected area. The movement of joints can caused by gasses within the joint being released when it is adjusted.	n will continue and may negatively impact will use his hands or the necessary
I understand and am informed that, as in the practice of medicine, there are some chiropractic. These risks can include but are not limited to fractures, disk injuries, can result from an underlying weakness in or illness associated with the bones. An for stroke are far rarer. A scientific study stated there is a 1 in 5.58 million chance adjustment (Haldeman et al, 1999). Despite the rarity of these risks, we conduct expected be susceptible to an injury or if an existing injury exists that would lead to health or	dislocations, and sprains. These are rare and nother risk is stroke; however, the chances for a stroke to be caused by a chiropractic xaminations and tests to identify if you may
Other chiropractic procedures involve physiotherapy such as electrical muscle stin ultrasound, infrasound, application of cold and/or hot packs, exercises, stretching balancing. I understand these procedures may result in muscle strain, muscle spas other symptoms.	protocols, gait modification, and/or
I do not expect Dr. Halle to be able to anticipate and explain all risks and complicate exercise judgment during the course of the procedure(s) which he feels at the time that Dr. Halle's judgment is based upon the facts known to him professionally as we to him. I understand the importance of disclosing all medical information to Dr. Handle immediately to explain any negative symptoms so a necessary evaluations may be employed.	e is/are in my best interest. I understand well as those that I have personally disclosed alle so I can be treated appropriately. I will
I have had an opportunity to discuss the nature and purpose of chiropractic manip I understand that results are not guaranteed.	oulation and other procedures with Dr. Halle.
I have read, or have had read to me, the above consent. I have also had an opport questions answered satisfactorily. I intend this consent form to cover the entire coand for any future condition(s) for which I seek treatment. By signing below, I state recommended treatment and have decided it is in my best interest to undergo the informed of the risks, I hereby give my consent to undergo the recommended treatment.	ourse of treatment for my present condition e that I have weighed the risks involved with e recommended treatment. Having been
Signature of patient, parent, or legal representative/guardian	Date
Printed name of nationt inarent or legal representative/guardian	Relationship to patient



NOTICE OF PRI	VACY PRACTICES
Patient name (please print):	
All health information is considered confidential and we are careful a may be used and disclosed and how you can get access to this inform you have any questions.	bout how we use it. This notice describes how your health information nation. Please read about your health information and let us know if
<ul> <li>We may share your health information to:</li> <li>Treat you</li> <li>Collect payment</li> <li>Run our office</li> <li>Inform you about other services</li> <li>Call you on your mobile, at home, or place of business to remind you of scheduled or missed appointments</li> </ul>	<ul> <li>Discuss your case with family</li> <li>Do research</li> <li>Include you in care classes</li> <li>Thank you for referring patients</li> </ul>
<ul> <li>We may use your health information for:</li> <li>Health and safety reasons</li> <li>Reporting to law officials</li> <li>Reporting victims of abuse</li> <li>You have the right to:</li> <li>Request a copy of your health record</li> <li>Request with whom we share your health information</li> <li>Advise our management if you believe your privacy rights have been violated</li> </ul>	<ul> <li>Court hearings and filings</li> <li>Reporting to worker's compensation</li> <li>Discussing your claim(s)</li> <li>Request confidential communications</li> <li>Amend your health information</li> </ul>
Consultation and Exam  To begin today's visit, we will collect confidential health information condition, we will perform some preliminary screening tests. If we be we can thoroughly evaluate your condition. We will always inform yo	lieve we may help you, we will recommend a complete examination so
Report of Findings Patients who are examined will receive a report of findings from the help, we will accept your case at this time. If we believe that you will you to another provider.	recorded history, consultation, and examination. If we believe we can not respond to our care, we will not accept your case and may refer
Treatment Plan  If we accept your case, we may recommend treatment options based be developed to address your short-term and/or long-term goals. As measure and compare your improvement.	on your unique needs and then an individualized treatment plan will you advance through treatment, periodic progress evaluations will
<ul> <li>opportunity to receive a copy.</li> <li>I understand any questions can be directed to clinic management</li> <li>I understand the purpose of today's visit.</li> <li>The doctor(s), employees, or designated agents of this clinic may described.</li> </ul>	y use my protected health information in the manner previously
Signature of patient, parent, or legal representative/guardian	Date

Relationship to patient

Printed name of patient, parent, or legal representative/guardian

# Halle Chiropractic, LLC

# Electronic Health Records Intake Form

This form complies with CMS EHR incentive program requirements

First Name:		Last	Name:	
Email address:	@			
Preferred method of cor	nmunication for p	patient reminde	ers (Circle one): E	mail / Phone / Mail
DOB:/	Gender (Circle one	e): Male / Fem	ale <b>Preferred</b> I	.anguage:
Smoking Status (Circle o	<b>ne):</b> Every Day Sm	oker / Occasior	nal Smoker / Form	er Smoker / Never Smoked
Smoking Start Date (Opt	ional):			
Family Medical History (	Record one diaan	osis in vour fan	aily history and th	an affected
Diagnosis	Father	Mother	Sibling:	Offspring:
(Write in below)			(	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Example:		X	\	/ \/
Heart Disease				
Ethnicity (Circle one): Hi	ing any medication	Not Hispanic or	Latino / I Decline	to Answer  the counter medications) (i.e. 5mg once a day, etc.)
Do you have any medicat	ion allergies?			
Medication Name	Reaction		Onset Date	Additional Comments
				- Commence
I choose to decline rec			r every visit (Thes	e summaries are often blank as
Patient Signature:				Date:
For office use only				
Height: We	eight:	Blood Pres	sure:/	Heart Rate